

Lake Don Pedro Owners' Association

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Regular Board Meeting
August 16, 2008
10:00 A.M.

Good of the order:

Supervisor Lyle Turpin thanked LDPOA for being ready to accept any evacuee's from the recent fires.

Ruth Smith had several questions for Treasurer Clem Brown

Ron Howenstine asked Ken Kennedy about a rebuttal to an article in the Foothill Express.

Ron also offered LDPOA his assistance if needed. Advised that the remaining items left to do at El Prado park will be completed shortly.

Ken Kennedy read a prepared statement

Heidi Russell chastised the board for being so childish.

I. The meeting was called to order by President Vicki Keefe at 10:35 A.M.

Directors present were, Vicki Keefe, Mike Cummings, Clem Brown, Mike Harding, Carolyn Bartholomew and Ken Kennedy

II. Approval of minutes. Secretary Mike Harding asked for a motion to accept the minutes. Ken Kennedy moved to accept the minutes, Clem Brown second. Yea's 5, Vicki Keefe, Clem Brown, Mike Harding, Ken Kennedy and Carolyn Bartholomew. No's 1 Michael Cummings.

III. Treasurers Report: Treasurer Clem Brown reported that there was \$285,285 in the Operating Account, 75,863 in the Reserve for a total of \$361,148. Due to a surplus in the Operating Account ending July 31, 2008 of \$36,792, Treasurer Clem Brown asked that \$20,000 be transferred to the Reserve Account, which would bring the total to \$95,863. Along with this and the budgeted contributions for the year would bring the total reserves to the recommended amount of \$150, 000 by the end of next year. A motion was made by Vicki Keefe, second by Ken Kennedy to transfer \$20,000 to the Reserve Account. Yea's all Directors. Mike Harding moved to accept the Treasurers report, second by Vicki Keefe. Yea's all Directors.

III. Committee Reports

A. Architectural Review. Clem Brown gave report for Mary Brown. Four plans were submitted, three in Mariposa County, one in Tuolumne County. All were approved.

B. CC& R Compliance. Mike Harding reported that there were several still pending investigation, one new item that has been resolved.

C. Public Relations: Ken Kennedy reminded everyone that on Wednesday Sept 10, 2008 at 6:30 P.M. would be "Meet your Candidates Night" here at the Hacienda, pizza will be served.

D. Schools Report. Director Carolyn Bartholomew yielded the floor to Chuck Day. The district is still waiting for the funds and budget from the state to see how much money will be available for school this coming school year. Lake Don Pedro will continue to grow, thus more kids in the system. The new multipurpose building was supposed to be completed by October this year, but due to delays he did not have a completion date. At last weeks School Board meeting only three audience members were from Lake Don Pedro, two of which were spouses of the board. Shame on us. The next local School Board meeting will be in at Lake Don Pedro High School in November.

IV. Parks and Trails: Mike, family and friends are maintaining the parks at the moment, did some work at Gregarious park last week. I am waiting until the first of the year for additional funding for the parks. Mike introduced Bryan Beebe as running for the Board in October, Bryan will reserve his comments until the Candidates Night on Sept 10. Victor Afanasiev asks about any other projects are being planned for children in the assn. besides the ball park. Victor asked if Mike knew anything about the origin of the fire at El Prado park. Mike Cummings guess was it was from fireworks as he had found some at the park. Member Lew Richardson as what is the exact designation for El Prado Park, answer, Regulation Little League field. Ron Howenstine talked with Bev Shane at Tuolumne county who said that El Prado was grandfathered in as a baseball park and it can only be used for baseball related items. So if you are going to put in a playground down there, it has to be related to baseball, it's all about "Open Space", you can't change the location of the current playground, but you can rebuild it at its current location. Any other use at the park has to have a permit from Tuolumne County. Chuck Day said that there are other parks in the Assn: that needs attention. Wes Barton said that now is the time to plan park projects and other long term projects in conjunction with the Reserve Study, not waiting until the next board to get funding. Mike Harding moved that the Committee Reports be accepted, Clem Brown second, yea's all directors.

There was a five minute recess.

Old Business

A. 2008-2009 Reserve fund Transfer.

1. This item was discussed in the Treasurers report

b. Reserve Account Status.

1. This should be Reserve Study Status. On August 13, 2008 the board went over the first Draft of the Reserve Study and looked for any mistakes that needed to be corrected before sending it back to the Browning Reserve Group. Several mistakes were found and corrected. In the near future a second meeting will be held to finalize the study. The meeting will be an open meeting, members may attend. Vicki Keefe had prepared a handout regarding the purpose of a Reserve Study and exactly how it works and why, this refers to Civil Code 1365.5 Copies were available for members at this meeting.

C. Budget

1. Vice President Mike Cummings, referred to the last board meeting in July, stating that mileage reimbursement by the Association to Directors was not allowed, the Association was not obligated to pay for mileage and that it should stop. Mr. Cummings referred to a August 2006 executive meeting where mileage reimbursement was discussed and oked for trips away to special meetings, not to and from the directors home to the

Hacienda. Mr. Howenstine confirmed the meeting and stated that there were never any specific rules or guidelines ever written in respect to mileage reimbursement. This item has been referred to an Executive Session for discussion.

V. New Business

A. Website quotes. Getting our website up and running to be fully functional and be able to make changes reasonably easy by our own staff. It will also be interactive so members can enter act with the website.

1. Two bids have been presented to the Board for consideration. One from Throckmorton Enterprises in the amount between \$2,800 - \$3,200. The second bid came from Pro Design for an amount of \$4,700.

2. Several websites have been set up in the past, but were not user friendly for the staff to input data or for the members to enter act to get data. Both needed to have a webmaster to change and input data, at a charge.

3. Eric Forrester had an additional Website to investigate before any decision was to be made. The board asked Mr. Forrester to furnish the data to the board.

B. Petty cash policy

1. Director Cummings asked if there was a written policy regarding the petty cash that is used in the office. Mike Harding said that there had been no policy in the past regarding the use and accountability of the petty cash. A year ago a petty cash log was setup by Vicki Keefe and Pam Hatler which showed all transactions of funds with receipts that went in or out of the petty cash drawer. Each entry shows to whom or for what the money was received or reimbursed, whether to a member, guest, director or staff member. Mike Harding explained that if we do not have a petty cash system, we would have to ask our members, guest ect. to have to go to the Houseboat marina across the street to get the correct cash to be submitted to the office. There is a form to request reimbursement that has to have receipts attached so the petty cash drawer can be balanced. This system still needs to be looked at and revised with rules and a policy. Mr. Cummings stated that the petty cash drawer should not be use for short term advances for the staff. This policy has been stopped.

The meeting was adjourned at 12:00 P.M.

Submitted by,

Michael S. Harding, LDPOA Secretary