

# Annual Disclosure 2018

LAKE DON PEDRO OWNERS' ASSOCIATION 5182 FUENTES DE FLORES LA GRANGE, CA 95329 (209) 852-2312 info@ldpoa.com www.ldpoa.com

April 15, 2018

Dear Owners:

#### SUBJECT: 2018-2019 BUDGET AND ASSESSMENT COLLECTION INFORMATION

Enclosed, please find the 2018-19 Budget for the Lake Don Pedro Owners' Association which has been adopted by the Board of Directors. State law also requires that the Association notify the membership of the assessment collection policy on an annual basis. The Lake Don Pedro Owners Association's Assessment Collection Policy is enclosed:

The annual assessment for the 2018-2019 fiscal year will be \$100 per lot. Any questions in regard to the status of your account with the Association should be directed to the Association's office at (209) 852-2312, email: info@ldpoa.com.

California State Law also requires these additional disclosures:

#### Person Designated to Receive Official Communications to the Association

All official communications to the Association must be in writing and mailed or e-mailed to:

Ms. Pam Hatler 5182 Fuentes De Flores La Grange, CA 95329-9418 info@ldpoa.com

#### Right to Have Notices Sent to Two Different Addresses

Each Member has the right, upon request to the Association, to have notices from the Association sent to two different addresses. To have the Association send notices to two different addresses, you must submit a written request, which includes the following information, to the person designated to receive official communications to the Association:

- 1. Your name,
- 2. Your lot number within the Development, and
- 3. Your second mailing address.

#### Location(s) for Posting General Notices

The Association shall post all General Notices at the following location(s):

- 1. The LDPOA Hacienda, 5182 Fuentes de Flores, La Grange, CA 95329
- 2. The Don Pedro Market, 3317 Hwy 132, La Grange, CA 95329

#### Right to Receive General Notices by Individual Delivery

Each Member has the right, upon request to the Association, to have the Association deliver any notice or document required to be delivered by General Delivery pursuant to California Civil Code Section 4045, by Individual Delivery. To have the Association send you notices and documents by Individual Delivery, you must submit a written request, which includes the following information, to the person designated to receive official communications to the Association:

- 1. Your name,
- 2. Your lot number within the Development, and
- 3. A statement that you are invoking your right to have notices and documents sent by Individual Delivery rather than by General Delivery.

<u>Members' Rights to Obtain Copies of Board Meeting Minutes</u> [California Civil Code §4950(b)]

Each Association Member has the right, upon request to the Association, to obtain copies of the minutes of Board meetings (other then executive sessions of the Board).

To obtain copies of such minutes, you must submit your written request, which includes the following information, to the person designated to receive official communications to the Association:

- 1. Your name.
- 2. Your lot number within the Development, and
- 3. The date of the meeting for which the minutes are requested.

The Association is permitted to require Members to reimburse the Association's costs for providing copies of such minutes.

#### <u>Members' Rights to Receive a Financial Report</u> [California Corporations Code §8321]

Each Member has the right, upon request to the Association, to receive a copy of the most recent financial report prepared pursuant to California Corporations Code §8321. To obtain such financial report, you must submit your written request to the person designated to receive official communications to the Association.

#### The mailing address for overnight payment of assessments is:

Lake Don Pedro Owners' Association, 5182 Fuentes De Flores, La Grange, CA 95329.

In addition to the legally required document availability the Association has made many association documents available on the Association website at www.ldpoa.com .

If you have any questions in regard to any of the above or enclosed information, please feel free to contact to Association office by telephone (209) 852-2312 or by email (info@ ldpoa.com).

Sincerely,

LAKE DON PEDRO OWNERS' ASSOCIATION BOARD OF DIRECTORS

#### Lake Don Pedro Owners' Association 2018/19 ANNUAL BUDGET REPORT

The Annual Budget Report includes the following:

- (1) Pro Forma Operating Budget;
- (2) Statement Regarding Outstanding Loans;
- (3) Summary of the Association's Reserves;
- (4) Statement Regarding Deferring Repairs or Replacement of Major Components;
- (5) Statement Regarding the Likelihood of Future Special Assessments;
- (6) Statement Regarding Funding Mechanisms for Repair or Replacement of Major Components;
- (7) Statement Regarding the Calculation and Establishment of Reserves;
- (8) Assessment and Reserve Funding Disclosure Summary Form;
- (9) Summary of the Reserve Funding Plan; and
- (10) Summary of the Association's Insurance Coverages.

### **Statement Regarding Outstanding Loans**

The Association currently has not outstanding loans with a term of more than one year.

#### NOTICE

#### ASSESSMENTS AND FORECLOSURE

This notice outlines some of the rights and responsibilities of owners of property in common interest developments and the associations that manage them. Please refer to the sections of the Civil Code indicated for further information. A portion of the information in this notice applies only to liens recorded on or after January 1, 2003. You may wish to consult a lawyer if you dispute an assessment.

#### ASSESSMENTS AND FORECLOSURE

Assessments become delinquent 15 days after they are due, unless the governing documents provide for a longer time. The failure to pay association assessments may result in the loss of an owner's property through foreclosure. Foreclosure may occur either as a result of a court action, known as judicial foreclosure, or without court action, often referred to as nonjudicial foreclosure. For liens recorded on and after January 1, 2006, an association may not use judicial or nonjudicial foreclosure to enforce that lien if the amount of the delinquent assessments or dues, exclusive of any accelerated assessments, late charges, fees, attorney's fees, interest, and costs of collection, is less than \$1,800. For delinquent assessments or dues in excess of \$1,800 or more than 12 months delinquent, an association may use judicial or nonjudicial foreclosure subject to the conditions set forth in Article 3 (commencing with Section 5700) of Chapter 8 of Part 5 of Division 4 of the Civil Code. When using judicial or nonjudicial foreclosure, the association records a lien on the owner's property. The owner's property may be sold to satisfy the lien if the amounts secured by the lien are not paid. (Sections 5700 through 5720 of the Civil Code inclusive)

In a judicial or nonjudicial foreclosure, the association may recover assessments, reasonable costs of collection, reasonable attorney's fees, late charges, and interest. The association may not use nonjudicial foreclosure to collect fines or penalties, except for costs to repair common area damaged by a member or a member's guests, if the governing documents provide for this. (Sections 5725 of the Civil Code)

The association must comply with the requirements of Article 2 (commencing with Section 5650) of Chapter 8 of Part 5 of Division 4 of the Civil Code when collecting delinquent assessments. If the association fails to follow these requirements, it may not record a lien on the owner's property until it has satisfied those requirements. Any additional costs that result from satisfying the requirements are the responsibility of the association. (Section 5675 of the Civil Code)

At least 30 days prior to recording a lien on an owner's separate interest, the association must provide the owner of record with certain documents by certified mail, including a description of its collection and lien enforcement procedures and the method of calculating the amount. It must also provide an itemized statement of the charges owed by the owner. An owner has a right to review the association's records to verify the debt. (Section 5660 of the Civil Code)

If a lien is recorded against an owner's property in error, the person who recorded the lien is required to record a lien release within 21 days, and to provide an owner certain documents in this regard. (Section 5685 of the Civil Code)

The collection practices of the association may be governed by state and federal laws regarding fair debt collection. Penalties can be imposed for debt collection practices that violate these laws.

#### PAYMENTS

When an owner makes a payment, the owner may request a receipt, and the association is required to provide it. On the receipt, the association must indicate the date of payment and the person who received it. The association must inform owners of a mailing address for overnight payments. (Section 5655 of the Civil Code)

An owner may, but is not obligated to, pay under protest any disputed charge or sum levied by the association, including, but not limited to, an assessment, fine, penalty, late fee, collection cost, or monetary penalty imposed as a disciplinary measure, and by so doing, specifically reserve the right to contest the disputed charge or sum in court or otherwise.

An owner may dispute an assessment debt by submitting a written request for dispute resolution to the association as set forth in Article 3 (commencing with Section 5900) of Chapter 10 of Part 5 of Division 4 of the Civil Code. In addition, an association may not initiate a foreclosure without participating in alternative dispute resolution with a neutral third party as set forth in Article 3 (commencing with Section 5925) of Chapter 10 of Part 5 of Division 4 of the Civil Code, if so requested by the owner. Binding arbitration shall not be available if the association intends to initiate a judicial foreclosure.

An owner is not liable for charges, interest, and costs of collection, if it is established that the assessment was paid properly on time. (Section 5685 of the Civil Code)

#### MEETINGS AND PAYMENTS PLANS

An owner of a separate interest that is not a timeshare interest may request the association to consider a payment plan to satisfy a delinquent assessment. The association must inform owners of the standards for payment plans, if any exist. (Section 5665 of the Civil Code)

The board must meet with an owner who makes a proper written request for a meeting to discuss a payment plan when the owner has received a notice of a delinquent assessment. These payment plans must confirm with the payment plan standards of the association, if they exist. (Section 5665 of the Civil Code)

#### ASSESSMENT COLLECTION POLICY

Prompt payment of assessments by all owners is critical to the financial health of the Association and to the enhancement of the property values of our homes. Your Board of Directors takes very seriously its obligation under the Declaration of Covenants, Conditions and Restrictions (CC&Rs) and the California Civil Code to enforce the members' obligation to pay assessments. The policies and practices outlined shall remain in effect changed, modified, or amended by a duly adopted resolution of the Board of Directors. Therefore, pursuant to the CC&Rs and Civil Code 5600 et seq., the following are the Association's assessment practices and policies:

1. Assessments, late charges, interest and collection costs, including any attorneys' fees, are the personal obligation of the owner of the property at the time the assessment or other sums are levied (Civil Code Section 5650(a)).

2. The annual assessment is due and payable on July 1 of each year. A courtesy billing invoice is sent to the billing address on record with the Association. **However, it is the owner of record's responsibility to pay each assessment in full each year <u>regardless of whether a bill or invoice is received</u>. All other assessments, including special assessments, are due and payable on the date specified by the Board in the Notice of Assessment, which date will not be less than 30 days after the date of notice of the special assessment.** 

3. Any payments made shall be first applied to assessments owed and only after the assessments owed are paid in full, shall such payments be applied to late charges, interest, and collection expenses, including attorneys' fees, unless the owner and the Association enter into an agreement providing for payments to be applied in a different manner.

4. Assessments not received within 30 days of the stated due date are delinquent and shall be subject to a late charge of 10% of the delinquent assessment.

5. An interest charge at the rate of 12% per annum will be assessed against any outstanding balance, including delinquent assessments, late charges and cost of collection, which may include attorneys' fees. Such interest charges shall accrue 30 days after the assessment becomes due and shall continue to be assessed each month until the account is brought current.

6. If a special assessment is payable in installments and an installment payment of that special assessment is delinquent for more than 30 days, all installments will be accelerated and the entire unpaid balance of the special assessment shall become immediately due and payable. The remaining balance shall be subject to a late charge and interest as provided above.

7. A first notice of past due assessment ("late letter") will be prepared and mailed once an assessment becomes delinquent.

8. If an assessment is not received within 60 days after the assessment becomes delinquent, the Association or its designee, in the event the account is turned over to a collection agent, will send a pre-lien letter to the owner as required by Civil Code Section 5660 by certified and first class mail, to the owner's mailing address of record advising of the delinquent status of the account, impending collection action and the owners right to request that the Association participate in some form of internal dispute resolution process ("IDR"). (Continued on next page)

#### Lake Don Pedro Owners' Association ASSESSMENT COLLECTION POLICY – Page 2

The owner will be charged a fee for the pre-lien letter. Notwithstanding the provisions of this Paragraph, the Association may (i) send a pre-lien letter to a Lake Don Pedro Owners' Association delinquent owner at any time when there is an open escrow involving the owner's Unit/Lot, and/or (ii) issue a pre-lien letter immediately if any Special Assessment becomes delinquent.

9. If an owner fails to pay the amounts set forth in the pre-lien letter and fails to request IDR within 30 days of the date of the pre-lien letter, the Board shall decide, by majority vote in an open meeting, whether to authorize the collection agent to record a lien for the amount of any delinquent assessments, late charges, interest and/or costs of collection, including attorneys' fees, against the owner's property. If the Association authorizes the collection agent to record a lien against the owner's property, the owner will be charged for the fees and costs of preparing and recording the lien. The lien may be enforced in any manner permitted by law, including, without limitation, judicial and non-judicial foreclosure (Civil Code Section 5700 et seq..

10. Once the matter has been transferred to the collection agent, the collection agent may be authorized to enforce the lien 30 days after recordation of the lien and may be authorized to foreclose the lien by non-judicial foreclosure sale when either (a) the delinquent assessment amount totals \$1,800 or more, excluding accelerated assessments and specified late charges and fees or (b) the assessments are delinquent for more than 12 months. You could lose ownership of your property if a foreclosure action is completed. You will be responsible for significant additional fees and costs if a foreclosure action is commenced against your property.

11. The decision to foreclose on a lien must be made by a majority of the Board of Directors in an Executive Session meeting and the Board of Directors must record the vote in the minutes of the next open Board meeting. The Board must maintain the confidentiality of the delinquent owner(s) by identifying the matter in the minutes by only the parcel number of the owner's property. Prior to initiating any foreclosure sale on a recorded lien, the Association shall offer delinquent homeowners the option of participating in IDR or Alternative Dispute Resolution ("ADR").

12. An owner has the right to dispute the assessment debt by submitting a written request for dispute resolution to the collection agent for delivery to the Association pursuant to Civil Code Sections 5900 through 5915, inclusive.

13. An owner has the right to request alternative dispute resolution with a neutral third party pursuant to Civil Code Section 5925 et seq. before the association may initiate foreclosure against the owner's separate interest, except that binding arbitration shall not be available if the Association intends to initiate a judicial foreclosure.

14. Any owner who is unable to pay assessments will be entitled to make a written request for a payment plan to the collection agent to be considered by the Board of Directors. An owner may also request to meet with the Board in executive session to discuss a payment plan if the payment plan request is mailed within 15 days of the postmark date of the pre-lien Letter. The Board will consider payment plan requests on a case-by-case basis and is under no obligation to grant payment plan requests. Payment plans shall not interfere with the Association's ability to record a lien on an owner's separate interest to secure payment for the owner's delinquent assessments.

If the Board authorizes a payment plan, it may incorporate payment of ongoing assessments that accrue during the payment plan period. If a payment plan is approved, additional late fees from the homeowner will not accrue while the owner remains current under the terms of the payment plan. If the owner breaches an approved payment plan, the Association may resume its collection action from the time the payment plan was approved.

15. Nothing herein limits or otherwise affects the Association's right to proceed in any lawful manner to collect any delinquent sums owed to the Association.

16. Prior to the release of any lien, or dismissal of any legal action, all assessments, late charges, interest, and costs of collection, including attorney's fees, must be paid in full to the Association.

#### Lake Don Pedro Owners' Association ASSESSMENT COLLECTION POLICY – Page 3

17. There is no right of offset. An owner may not withhold assessments owed to the Association on the alleged grounds that the owner is entitled to recover money or damages from the Association for some other obligation.

18. The Association shall charge the owner a \$25.00 fee for any check tendered to the Association that is returned unpaid by the owner's bank. If the check cannot be negotiated, the Association may also seek to recover damages of at least \$100.00 or, if higher, three times the amount of the check, up to \$1,500.00 pursuant to Civil Code Section 1719.

19. All charges listed herein are subject to change upon 30 days' prior written notice.

20. Until the owner has paid all amounts due, including delinquent assessments, late charges, interest and costs of collection, including attorneys' fees, the Board of Directors may suspend the owner's right to vote, and suspend the owner's right to use the Association's recreational facilities after providing the owner with a duly noticed hearing pursuant to Civil Code Section 5855. However, any suspension imposed shall not prevent the delinquent owner from the use, benefit and pleasure of the owner's lot.

21. The mailing address for overnight payment of assessments is:

Lake Don Pedro Owners' Association, 5182 Fuentes De Flores, La Grange, CA 95329.

#### **Summary of Dispute Resolution Procedures**

#### INTERNAL DISPUTE RESOLUTION PROCESS (Civil Code Sections 5900 - 5915)

California Civil Code Sections 5900 - 5915 require an association to provide a fair, reasonable, and expeditious procedure for resolving certain disputes between the association and a member. The following procedure, which may be invoked by either party to a dispute, shall apply:

- (1) The party may request the other party to meet and confer in an effort to resolve the dispute. The request shall be made in writing.
- (2) A member of an association may refuse a request to meet and confer. The association may not refuse a request to meet and confer.
- (3) The association's board of directors shall designate a member of the board to meet and confer with the other party to the dispute.
- (4) The parties shall meet promptly at a mutually convenient time and place, explain their positions to each other, and confer in good faith in an effort to resolve the dispute.
- (5) A resolution of the dispute agreed to by the parties shall be memorialized in writing and signed by the parties, including the board designee on behalf of the association.

An agreement reached under this meet and confer procedure binds the parties and is enforceable by a court if both of the following conditions are satisfied:

- (1) The agreement is not in conflict with law or the governing documents of the common interest development or association.
- (2) The agreement is either consistent with the authority granted by the board of directors to its designee or the agreement is ratified by the board of directors.

If the parties to the dispute are unable to resolve the matter using this internal dispute resolution procedure, the association or the member may then serve a Request for Resolution pursuant to California Civil Code Section 5935, if applicable.

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Lake Don Pedro Owners' Association DISPUTE RESOLUTION PROCEDURES – Page 2

#### ALTERNATIVE DISPUTE RESOLUTION SUMMARY (Civil Code Sections 5925 - 5965)

California Civil Code Sections 5925 - 5965 address your rights to sue the association or another member of the association regarding the enforcement of the governing documents. The following is a summary of the provisions of Civil code Section 5925 - 5965:

In general, Civil Code Sections 5925 - 5965 encourage parties to certain disputes involving enforcement of an association's governing documents to submit the dispute to a form of alternative dispute resolution (ADR) such as mediation or arbitration prior to filing a lawsuit. The form of ADR may be binding or non-binding, and the costs of the ADR shall be borne by the parties.

Any party to a dispute may initiate the process of ADR by serving a Request for Resolution on all other parties to the dispute. A Request for Resolution must contain: (1) a brief description of the dispute between the parties, (2) a request for ADR, (3) a notice that the party receiving the Request for Resolution is required to respond within 30 days of receipt or the Request will be deemed rejected, and (4) if sent to the owner of a separate interest, a copy of Civil Code Sections 5925 - 5965. If the Request is accepted, the ADR must be completed within 90 days of receipt of the acceptance, unless otherwise agreed by the parties. Once a Request for Resolution is served, all applicable statutes of limitation are tolled as set forth in Civil Code Section 5945.

FAILURE OF A MEMBER OF THE ASSOCIATION TO COMPLY WITH THE ALTERNATIVE DISPUTE RESOLUTION REQUIREMENTS OF SECTION 5930 OF THE CIVIL CODE MAY RESULT IN THE LOSS OF YOUR RIGHT TO SUE THE ASSOCIATION OR ANOTHER MEMBER OF THE ASSOCIATION REGARDING ENFORCEMENT OF THE GOVERNING DOCUMENTS OR THE APPLICABLE LAW.

The law requires the party filing a lawsuit for enforcement of the association's governing documents to file a certificate with the court stating that (1) ADR has been completed prior to the filing of the suit, or (2) ADR was not undertaken because one of the other parties to the dispute did not accept the terms offered for the ADR, or (3) ADR was not undertaken because preliminary or temporary injunctive relief is necessary. Failure to file this certificate can be grounds for dismissing the lawsuit.

Furthermore, while the prevailing party in any lawsuit to enforce the governing documents shall be awarded attorneys' fees and cost, under Civil Code Section 5960 the court may consider whether a party's refusal to participate in ADR was reasonable when it determines the amount of the award.

#### LAKE DON PEDRO OWNERS' ASSOCIATION

#### REQUIREMENTS FOR ASSOCIATION APPROVAL OF PHYSICAL CHANGES TO PROPERTY (CALIFORNIA CIVIL CODE SECTION 4765(c))

If your property is located in Lake Don Pedro Units 1-M, 2-M or 3-M (Mariposa County):

#### • Types of changes that require Association approval:

Any change described in Sections 6(a), 7(b), 7(d), 8(b), 8(f), 8(h), 8(i) or 8(m) of the "Declaration of Restrictions, Lake Don Pedro, Unit 1-M", recorded on July 18, 1969 in Book 115 at Page 35 of the Official Records of Mariposa County (the "Mariposa CC&Rs") requires approval by the Association prior to implementation. Please reference these Sections before undertaking any improvement project on your lot.

• Procedures used to review and approve or disapprove proposed changes:

Lake Don Pedro Owners' Association APPROVAL OF PHYSICAL CHANGES – Page 2

The procedures and considerations in the approval process for making the changes described in the Sections above can be found in the attached Sections 6(c) and 6(e) of the Mariposa CC&Rs. In addition, the Association requires completion and submission of the attached "Design Review Application" for improvement projects.

#### Mariposa CC&Rs

#### Section 6(c)

<u>Submittal of plans.</u> There shall be submitted to the Committee two (2) complete sets of plans and specifications for any and all proposed improvements, the erection or alteration of which is desired, and no structures or improvements of any kind shall be erected, altered, placed or maintained upon any lot unless and until the final plans, elevations, and specifications therefore have received such written approval as herein provided. Such plans shall include plot plans showing the location on the lot of the building, wall, fence, or other structure proposed to be constructed, altered, placed or maintained, together with the proposed construction material, color schemes for roofs and exteriors thereof and proposed landscape planting. In addition, topography maps prepared by a registered civil engineer or a licensed land surveyor shall be included as part of all plans relating to lakefront lots.

#### Section 6(e)

<u>Approval of plans.</u> The Committee shall approve or disapprove plans, specifications and details within thirty (30) days from the receipt thereof or shall notify the person submitting them that an additional period of time, not to exceed thirty (30) days is required for such approval or disapproval. Plans, specifications and details not approved or disapproved or for which time is not extended within the time limits provided herein shall be deemed approved as submitted. One (1) set of said plans and specifications and details with the approval, or disapproval, endorsed thereon, shall be returned to the person submitting them and the other copy shall be retained by the Committee for its permanent files.

If your property is located in Lake Don Pedro Units One, Two or Three (Tuolumne County):

#### • Types of changes that require Association approval:

Any change described in Section 1(d) or 1(g) of the following documents require approval by the Association prior to implementation. Please reference these Sections before undertaking any improvement project on your lot:

"Declaration Rescinding Covenants, Conditions and Restrictions, and Imposing Covenants, Conditions and Restrictions", recorded on September 30, 1968 in Volume 257 at Page 686 in the Official Records of Tuolumne County (the "Unit One CC&Rs");

"Declaration Rescinding Covenants, Conditions and Restrictions, and Imposing Covenants, Conditions and Restrictions", recorded on September 30, 1968 in Volume 257 at Page 695 in the Official Records of Tuolumne County (the "Unit Two CC&Rs"); or

"Declaration Rescinding Covenants, Conditions and Restrictions, and Imposing Covenants, Conditions and Restrictions", recorded on November 25, 1968 in Volume 261 at Page 686 in the Official Records of Tuolumne County (the "Unit Three CC&Rs");

The Unit One CC&Rs, Unit Two CC&Rs and Unit Three CC&Rs are collectively referred to as the "Tuolumne CC&Rs".

## April 2018

## LAKE DON PEDRO OWNERS' ASSOCIATION DISCLOSURE 2018 - PAGE 5

Lake Don Pedro Owners' Association APPROVAL OF PHYSICAL CHANGES – Page 3

## • Procedures used to review and approve or disapprove proposed changes:

The procedures and considerations in the approval process for making the changes described in the Sections above can be found in the attached Section 1(g) of the Tuolumne CC&Rs. In addition, the Association requires completion and submission of the attached "Design Review Application" for improvement projects.

#### Tuolumne CC&Rs

#### Section 1(g)

That all lots subject to these provisions, conditions, restrictions, and covenants shall be and remain of the size and dimension shown on the unit map referenced above, save and except where a change in lot size and dimension shall be approved by the Architectural Board and the County of Tuolumne.

No house, garage, outbuildings, fence, or other structure shall be built, erected, placed, or altered on any residential lot in the unit or subdivision unless and until the building plan specifications and plot plan have been reviewed in advance by the Architectural Board, and the same has been approved conditionally or otherwise.

Said review and approval shall include without being restricted, topography, finish, ground elevations, landscaping, drainage, color, material, design, artistic conformity to the terrain, and other residences in the area, and architectural symmetry. Said requirements as to the approval of the architectural design shall apply only to the exterior appearance of said improvements. It not being the intent of these restrictions to control the interior layout or design of said structures.

For the period of time specified herein, said Architectural Board will be appointed by Declarant owner herein, and any party seeking approval therefrom may contact said Architectural Board through Declarant. At any time, Declarant may request and the Association (as defined in paragraph Two hereof) may elect to accept responsibility for appointment of the Architectural Control Board, provided further that in any event, appointment of the Architectural Control Board shall be the sole and exclusive responsibility of the Association when a period of thirty calendar months shall have elapsed from the date of Declarant's last filing with the State of California Division of Real Estate of a Questionnaire and application for Public Report for any unit in the Subdivision.

#### Lake Don Pedro Owners' Association Architectural Approval Process

A completed application packet must be submitted to the Lake Don Pedro Owners' Association office, 5182 Fuentes de Flores, La Grange, CA 95329 -9418. The application packet should include:

1. A completed and signed application form. ACC Review Request application forms are available at the LDPOA office address above and online at www. ldpoa.com

2. Plot Plan (Site Plan) to scale (1 inch = 50 feet) including dimensions and proposed location, setback lines, driveway location, septic location, easements, and "North" arrow. Include locations and sizes of trees to be removed.

3. If applicable (see "Review Fee" guideline below), a check for the architectural review fee of \$50.00.\* 4. Two (2) copies of the plans to be approved (1 set for LDPOA files, 1 set to be returned with approval).

Plans should Include all the following applicable to the proposed project:

#### Structures

- a) Septic &/ or Engineered septic plans to scale
- b) Copies of County Health Dept. septic permits.
- c) Foundation Plans to scale and elevation of ground contour at foundation line.

Lake Don Pedro Owners' Association APPROVAL OF PHYSICAL CHANGES – Page 4

- **d)** Building Elevations drawn to scale (1/4 inch = 1 foot) including front, sides, and rear.
- e) Floor plans to scale (min. 800 sq. ft. living space). Eave overhang of 16 inches required.
- f) Description of exterior finishes and materials, including roof, walls and decks. All metal must be painted or colored.
- **g)** Copy of registration or proof of manufacture date for all modular buildings.

#### Other improvements

- Fencing Items 1 & 2. Item 4 plans to include:
   Elevation drawings including descriptions of construction materials to be used in construction or pictures of fence appearance. Fence height maximum 5 feet.
   Front (roadside) fences must be wood or other decorative material with same materials to continue for least 20 feet down sides.
- Pads, patios, decks, arbors, etc. Items 1 & 2. Item 4 plans to include: Elevation drawings including descriptions of construction materials to be used in construction or pictures / brochures of appearance.

\*A one-time Architectural Review Fee of \$50.00 is due upon submittal of house or septic plans. There are no fees for further submissions. Checks should be made payable to LDPOA.

Until all of the required items listed above have been received by the Association, the application shall not be deemed to have been submitted.

**Inspections:** The property owner and/or builder grants permission for the LDPOA Architectural Committee to conduct on-site inspection of the property for the purpose of determining the location of corner stakes and building foundations prior to commencement of construction and at reasonable times during the course of construction.



insurance broker or agent for appropriate additional coverage.

(Continued on next page)

## PAGE 6 - LAKE DON PEDRO OWNERS' ASSOCIATION DISCLOSURE 2018

ACC	) Design Kev	iew Application	FOR OFFICE USE ONLY				
	Lake Don Pedro O	* *	DATE RECEIVED				
	5182 Fuente La Grange,		DATE SENT TO ACC DATE RCVD FROM ACC				
Ot	÷ ·	- Fax (209) 852-2771	App. Fee PaidRC				
Emai	l: info@ldpoa.com o	r ldpoa@throckwisp.com					
ME			UNIT/LOT#				
OPERTY A	DDRESS		HOME PHONE				
TY			WORK PHONE				
ILING AI	DRESS						
	OR OWNERS REPRESENTAT	IVE (IF APPLICABLE)					
ME			PHONE				
	My request inv	OLVES THE FOLLOWING TYPE	S OF IMPROVEMENTS:				
N	ew Home	Other type Bldg	Patio/patio slab				
	arage arn	Room Addition Roofing	Fencing Landscaping				
	arn Vorkshop	Driveway	Other				
aned completi							
or Initial co	onstruction of a res		ons or alterations, the ACC recommends lans have been approved.				
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LAKE DON PEDRO OWNERS ASSOCIATION <u>FINAL</u> 2018-2019 BUDGET							
As of Feb	ruary 2018 Version 1						
	\$100 Annual Assessment	ANNUAL					
INCOME		BUDGET	MONTHLY				
	3110 - ASSESSMENTS	312,000.00	26,000.00				
	3115 - APARTMENT RENTAL	16,500.00	1,375.00				
	3125 - HALL RENTAL	1,000.00	83.33				
	3140 - OFFICE RENTAL	4,000.00	333.33				
	3160 - VENDING MACHINE INCOME	100.00	8.33				
	3210 - INTEREST - RECEIVABLES 3211 - INTEREST - BANK	5,000.00	416.67 25.00				
	3310 - OTHER INCOME	300.00 2,000.00	166.67				
	3410 - LATE FEES	6,000.00	500.00				
	3510 - TRANSFER FEES	23,000.00	1,916.67				
OTAL INCO		369,900.00	30,825.00				
KPENSE							
DMINISTR.	ATIVE EXPENSES						
	3610 - BAD DEBTS	20,000.00	1,666.67				
	4119 - BOARD EXPENSES	500.00	41.67				
	4120 - OFFICE SUPPLIES	3,126.00	260.50				
	4125 - COPIER COSTS	2,700.00	225.00				
	4130 - OFFICE SALARIES (Office Mgr, bookkeeper, temp)	64,400.00	5,366.67				
	4135 - TRAVEL / MILEAGE	0.00	0.00				
	4140 - LEGAL	14,000.00	1,166.67				
	4145 - ACCOUNTING	4,000.00	333.33				
	4229 - RESERVE STUDY 4148 - DISCOVERER COST	300.00	25.00				
		15,000.00	1,250.00				
	4150 - COMPUTER / INTERNET 4152 - ELECTION	1,000.00 7,000.00	83.33 583.33				
	4152 - ELECTION 4153 - COLLECTIONS	1,000.00	83.33				
	4153 - COLLECTIONS 4154 - MEMBER DOCUMENTS	0.00	0.00				
	4154 - WEINBER DOCOMENTS 4156 - PUBLIC RELATIONS / SOCIAL ACTIVIES	500.00	41.67				
	4157 - POSTAGE AND DELIVER	2,000.00	166.67				
	4158 - MERCHANT FEES	2,000.00	166.67				
	4160 - INSURANCE	40,733.00	3,394.42				
	4346 - PAYROLL TAX EXPENSE	10,000.00	833.33				
	66000 - PAYROLL EXPENSES	200.00	16.67				
	4355 - SALARY EXPENSES - OTHER	1,000.00	83.33				
	4165 - TAXES / LICENSES /FEES	4,000.00	333.33				
	4170 - WORKMANS COMP	3,500.00	291.67				
	4180 - VENDING MACHINE (Sodas) INISTRATIVE EXPENSES	259.00	21.58				
		197,218.00	16,434.83				
ILITIES EX	(PENSE 4202 - ELECTRIC (HACIENDA)	13,000.00	1,083.33				
	4202 - ELECTRIC (HACIENDA) 4204 - ELECTRIC (WELL)	1,000.00	83.33				
	4206 - ELECTRIC (EL PRADO)	1,000.00	83.33				
	4210 - ELECTRIC (BARN) LOWER	100.00	8.33				
	4220 - WATER (EL PRADO) 4230 - PROPANE	402.00	33.50 83.33				
	4230 - PROPANE 4235 - TRASH REMOVAL	5,000.00	416.67				
	4240 -OFFICE PHONE	3,400.00	283.33				
	4245 -PAYPHONE	1,400.00	116.67				
MAL UTILI	TIES EXPENSES	26,302.00	2,191.83				
AINTENA	NCE EXPENSES 4305 - HACIENDA MAINTENANCE SALARY	62,000.00	5,166.67				
	4305 - HACIENDA MAINTENANCE SALARY 4309- HACIENDA MISCELLANEOUS EXPENSE	0.00	5,166.67				
	4310 - HACIENDA MAINTENANCE SUPPLIES	2,100.00	175.00				
	4311 - HACIENDA MAINTENANCE REPAIRS	2,500.00	208.33				
	4312 - HACIENDA LANDSCAPING 4315 - SEPTIC MAINTENANCE	520.00 500.00	43.33 41.67				
	4315 - SEPTIC MAINTENANCE 4316 - SEPTIC & WELL WATER TESTING	500.00 3,380.00	41.67 281.67				
	4320 - MAINTENANCE EQUIPMENT	500.00	41.67				
	4322 - WELL MAINTENANCE	500.00	41.67				
	4323 - HACIENDA SECURITY	1,000.00	83.33				
	4324 - POOL MAINTENANCE 4306 - POOL MONITOR SALARIES	1,000.00 5,400.00	83.33 450.00				
	4305 - FODE MONTOR SALARIES 4325 - SMALL APARTMENT	100.00	430.00				
	4327 - LARGE APARTMENT	100.00	8.33				
	4328 - PEST & WEED CONTROL	200.00	16.67				
	4330 - JANITORIAL SALARIES 4335 - JANITORIAL SUPPLIES	17,680.00 500.00	1,473.33 41.67				
TAL MAIN	4335 - JANTIORIAL SUPPLIES ITENANCE EXPENSES	97,980.00	8,165.00				
ARKS	4337 - EL PRADO BASEBALL	1,000.00	83.33				
ARKS	4338 - POND MAINTENANCE	100.00	8.33				
ARKS		300.00	25.00				
ARKS	4350 - TRAILS	2 000 57					
	4350 - TRAILS 4339 - GENERAL PARK MAINTENANCE EXPENSES	2,000.00 3,400.00	166.67 283.33				
)TAL PARK	4339 - GENERAL PARK MAINTENANCE EXPENSES	3,400.00	283.33				
DTAL PARK DTAL EXPE	4339 - GENERAL PARK MAINTENANCE EXPENSES						

## April 2018

### April 2018

## LAKE DON PEDRO OWNERS' ASSOCIATION DISCLOSURE 2018 - PAGE 7



Clarity from Complexity



RESERVE STUDY Member Distribution Materials

#### Lake Don Pedro Owners Association Update w/ Site Visit Review

2017/2018 Update -3 Published - March 06, 2018 Prepared for the 2018/2019 Fiscal Year

Section	Report		Page
California:	Member Summary		1
	Assessment and Reserve Funding Disclosure Summary	[Civil Code §5570	3
Section III:	30 Year Reserve Funding Plan	Cash Flow Method {c}	5

Browning Reserve Group www.BrowningRG.com

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> Lake Don Pedro Owners Association California Member Summary 2017/2018 Update-3 Prepared for the 2018/2019 Fiscal Year

March 06, 2018

This is a summary of the Reserve Study that has been performed for Lake Don Pedro Owners Association, (the "Association"). This study was conducted in compliance with California Civil Code Sections 5300, 5550 and 5560 and is being provided to you, as a member of the Association, as required under these statutes. A full copy is available (through the Association) for review by members of the Association.

The intention of the Reserve Study is to forecast the Association's ability to repair or replace major components as they wear out in future years. This is done utilizing the "Cash Flow Method." This is a method of developing a reserve funding plan where the contributions to the reserve fund are designed to offset the variable annual expenditures from the reserve fund.

Browning Reserve Group prepared this Update  $\rm w/o$  Site Visit Review for the July 1, 2018 - June 30, 2019 fiscal year.

Lake Don Pedro Owners Association is a Planned Development with a total of 3,120 Lots.

The Reserve Study is not an engineering report, and no destructive testing was performed. The costs outlined in the study are for budgetary and planning purposes only, and actual bid costs would depend upon the defined scope of work at the time repairs are made. Also, any latent defects are excluded from this report.

Funding Assessment

Based on the 30 year cash flow projection, the Association's reserves appear adequately funded as the reserve fund ending balances remain positive throughout the replacement of all major components during the next 30 years.

California statute imposes no reserve funding level requirements nor does it address funding level adequacy, and although one or more of the reserve fund percentages expressed in this report may be less than one hundred percent, those percentages do not necessarily indicate that the Association's reserves are inadequately funded.

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Lake Don Pedro Owners Association California Member Summary

2017/2018 Update-3

				Prepared for the 2018/2019 Fiscal Year			
Reserve Component	Current Replacement Cost	Useful Life	Remaining Life	2017/2018 Fully Funded Balance	2018/2019 Fully Funded Balance	2018/2019 Line Item Contribution based on Cash Flow Method	
01000 - Paving	97,530	3-25	3-21	18,307	23,376	5,053	
02000 - Concrete	7,475	8-10	1-6	4,000	5,005	593	
02500 - Decking/Balconies	5,801	10-25	9-24	366	750	326	
03000 - Painting: Exterior	25,134	8-10	4-5	14,438	17,448	1,740	
03500 - Painting: Interior	2,972	5-5	2-2	1,783	2,437	380	
04000 - Structural Repairs	83,033	20-30	3-19	27,308	31,925	3,376	
05000 - Roofing	114,488	10-30	3-16	67,614	73,921	3,558	
08000 - Rehab	87,326	5-20	1-7	66,236	76,122	5,319	
12000 - Pool	26,237	3-12	1-12	4,523	5,982	2,051	
14000 - Recreation	1,308	5-5	2-2	785	1,073	167	
18000 - Landscaping	2,980	5-20	3-4	1,612	2,031	246	
18500 - Lakes / Ponds	5,944	5-5	1-1	4,755	6,093	741	
19000 - Fencing	85,681	15-30	2-20	66,255	71,135	2,299	
20000 - Lighting	24,902	15-30	7-11	15,136	16,582	799	
21000 - Signage	4,263	5-10	2-4	2,039	2,843	481	
22000 - Office Equipment	3,654	5-5	3-3	1,461	2,247	478	
23000 - Mechanical Equipment	57,250	6-30	2-25	28,022	33,297	3,236	
24000 - Furnishings	41,309	8-25	1-21	26,428	30,683	2,385	
24500 - Audio / Visual	1,648	10-10	8-8	330	507	122	
24600 - Safety / Access	23,957	6-10	5-6	5,894	9,260	2,430	
25000 - Flooring	53,474	5-20	1-17	20,954	23,589	2,997	
26000 - Outdoor Equipment	60,367	5-30	1-16	26,171	30,723	2,899	
27000 - Appliances	22,219	10-25	1-23	8,557	10,025	998	
28000 - Water System	1,318	20-20	11-11	593	675	53	
30000 - Miscellaneous	50,648	15-20	3-16	17,510	20,763	2,270	
Totals	\$890,920	-		\$431,077	\$498,491	\$45,000	
Estimated Ending	\$514,043	\$499,535	\$14.42				
Percent Funded				119.2%	100.2%	/Lot/year @ 3120	

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## PAGE 8 - LAKE DON PEDRO OWNERS' ASSOCIATION DISCLOSURE 2018

California Assessment and Reserve Funding Disclosure For the Fiscal Year Ending 2018/2019

(1) The regular assessment per ownership interest is \$100.00 per year for the fiscal year beginning July 1.

Additional regular or special assessments that have already been scheduled to be imposed or charged,

This disclosure has been prepared by Browning Reserve Group and has been reviewed and approved by the association's board of directors based upon the best information available to the association at the time of its preparation. The accuracy of this information over the next 30 years will be dependent upon circumstances which are impossible to predict with specificity, and will require future action to adjust assessments over the period in accordance with the current projections and future developments.

All major components are included in the reserve study and are included in its calculations. See next

(6) Based on the method of calculation in paragraph (4) of the subdivision (b) of section 5570, the estimated amount required in the reserve fund at the end of the current fiscal year is \$431,077, based in whole or in part on the last reserve study or update prepared by Browning Reserve Group as of February, 2018. The projected reserve fund cash balance at the end of the current fiscal year is \$514,043 resulting in reserves being 119% percent funded at this date. Civil code section 5570 does not require the board to fund reserves in

An alternate and generally accepted method of calculation has been utilized to determine future reserve contribution amounts. The reserve contribution for the next fiscal year has been determined using the Cash Flow method of calculation (see section III, Reserve Fund Balance Forecast). This is a method of developing a reserve funding plan where the contributions to the reserve fund are designated to offset the variable annual expenditures from the reserve fund. Different reserve funding plans are tested against the anticipated schedule of reserve expenses until the desired funding goal is achieved.

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Note: If assessments vary by the size or type of ownership interest, the assessment applicable to this ownership interest may be found on page\_\_\_\_\_\_of the attached summary.

Amount per ownership interest per month or year (if assessments are

\$0.00

\$0.00

Note: If assessments vary by the size or type of ownership interest, the assessment applicable to this ownership interest may be found on page of the attached report. (3) Based upon the most recent reserve study and other information available to the board of directors, will currently projected reserve account balances be sufficient at the end of each year to meet the association's

If the answer to (3) is no, what additional assessments or other contributions to reserves would be necessary to ensure that sufficient reserve funds will be available each year during the next 30 years that have not yet been approved by the board or the members

variable, see note immediately below)

regardless of the purpose, if they have been approved by the board and/or member

obligation for repair and/or replacement of major components during the next 30 years?

Lake Don Pedro Owners Association

2017/2018 Update- 3

Purpose of the assessment

N/A

N/A

## April 2018

	Lake Don	Pedro	Own	ers Asso	ciation
California					
Funding Di	sclosure	For	the	Fiscal	Year
Ending 201	8/2019				

2017/2018 Update- 3

2017/2018 Update-(7) Based on the method of calculation in paragraph (4) of subdivision (b) of section 5570 of the Civil Code, the estimated amount required in the reserve fund at the end of each of the next five budget years is presented in column (b) 'Fully Funded Balance' in the table immediately below; and the projected reserve fund cash balance in each of those years, taking into account only assessments already approved and other known revenues, is presented in column (c) 'Reserve Ending Balance'; leaving the reserve at percent funding as presented in column (d) 'Percent Funded' in each of the respective vears' years

Fiscal Year (a)	Fully Funded Balance (b)	Reserve Ending Balance (c)	Percent Funded (d)
2018/19	\$498,491	\$499,535	100.2%
2019/20	\$501,801	\$480,616	95.8%
2020/21	\$487,518	\$477,905	98.0%
2021/22	\$489,645	\$484,214	98.9%
2022/23	\$500,896	\$521,563	104.1%

If the reserve funding plan approved by the association is implemented, the projected fund cash balance in each of those years will be the amounts presented in column (c) 'Reserve Ending Balance' in the table immediately above, leaving the reserve at percent funding as presented in column (d) 'Percent Funded' in each of the respective years.

NOTE: The financial representations set forth in this summary are based on the best estimates of the preparer at that time. The estimates are subject to change. At the time this summary was prepared, 2.50% per year was the assumed long-term inflation rate, and 2.50% per year was the assumed long-term interest rate.

#### Additional Disclosures

§5565(d) The current deficiency in reserve funding as of June 30, 2019 is zero dollars per ownership interest (average).

This is calculated as the current estimate of the amount of cash reserves necessary as of the end of the fiscal year for which the study is prepared, less, the amount of accumulated cash reserves actually (Projected to be) set aside to repair, replace, restore, or maintain the major components.

2018/2019 Fully Funded Balance - 2018/2019 Reserve Ending Balance Ownership Interest Quantity Deficiency =

§5300(b)(4) The current board of directors of the association has not deferred or determined to not undertake repairs or replacements over the next 30 years.

Major Component:	Justification for Deferral:
N/A	N/A
iv/A	N/A

§5300(b)(5) The board of directors as of the date of the study does not anticipate the levy of a special assessment for the repair, replacement, or restoration of the major components.

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Section III

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Lake Don Pedro Owners Association 30 Year Reserve Funding Plan Cash Flow Method 2017/2018 Update- 3

Prepared for the 2018/2019 Fiscal Year

		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
458,041	514,043	499,535	480,616	477,905	484,214	521,563	519,724	557,387	603,514
0	72,021	90,317	75,561	68,355	39,674	81,175	44,043	38,599	76,172
56,002	45,000	59,297	61,017	62,786	64,607	66,481	68,409	70,393	72,434
17.95	14.42	19.01	19.56	20.12	20.71	21.31	21.93	22.56	23.22
	-19.6%	31.8%	2.9%	2.9%	2.9%	2.9%	2.9%	2.9%	2.9%
-12,001 <b>1</b>	0	0	0	0	0	0	0	0	0
12,001	12,513	12,101	11,834	11,878	12,417	12,855	13,298	14,332	15,041
514,043	499,535	480,616	477,905	484,214	521,563	519,724	557,387	603,514	614,816
	0 56,002 <i>17.95</i> -12,001 <sup>1</sup> 12,001 514,043	0 72,021 56,002 45,000 17.95 14.42 -19.6% -12,001 <sup>1</sup> 0 12,001 12,513 514,043 499,535	0         72,021         90,317           56,002         45,000         59,297           17.95         14.42         19.01           -19.6%         31.8%           -12,001 <sup>1</sup> 0         0           12,001         12,513         12,101           514,043         499,535         480,616	0         72,021         90,317         75,561           56,002         45,000         59,297         61,017           17.95         14.42         19.01         19.56           -19.6%         31.8%         2.9%           -12,001 <sup>1</sup> 0         0           12,001         12,513         12,101         11,834           514,043         499,535         480,616         477,905		0         72,021         90,317         75,561         68,355         39,674           56,002         45,000         59,297         61,017         62,786         64,607           17.95         14.42         19.01         19.56         20.12         20.71           -19.6%         31.8%         2.9%         2.9%         2.9%           -12,001         0         0         0         0           12,001         12,513         12,101         11,834         11,878         12,417           514,043         499,535         480,616         477,905         484,214         521,563	$ \begin{array}{c ccccccccccccccccccccccccccccccccccc$	0         72,021         90,317         75,561         68,355         39,674         81,175         44,043           56,002         45,000         59,297         61,017         62,786         64,607         66,481         68,409           17.95         14.42         19.01         19.56         20.12         20.71         21.31         21.93           -19.6%         31.8%         2.9%         2.9%         2.9%         2.9%         2.9%           -12,001 <sup>1</sup> 0         0         0         0         0         0         0           12,001         12,513         12,101         11,834         11,878         12,417         12,855         13,298	$ \begin{array}{c ccccccccccccccccccccccccccccccccccc$

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1) Interest adjustment entry to match client projection for 2017/2018 reserve fund ending balance. 2018/2019 Reserve Contribution per client.

_	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36	2036/37
Beginning Balance	614,816	633,066	637,255	645,103	551,519	555,440	618,889	645,385	676,636	647,889
Inflated Expenditures @ 2.5%	71,692	88,191	86,905	189,567	93,310	37,037	77,594	76,118	138,788	83,590
<b>Reserve Contribution</b>	74,535	76,697	78,921	81,210	83,565	85,988	88,482	91,048	93,688	96,405
Lots/year @ 3120	23.89	24.58	25.30	26.03	26.78	27.56	28.36	29.18	30.03	30.90
Percentage Increase	2.9%	2.9%	2.9%	2.9%	2.9%	2.9%	2.9%	2.9%	2.9%	2.9%
Special Assessments / Other	0	0	0	0	0	0	0	0	0	0
Interest Pre Tax @ 2.50%	15,406	15,683	15,832	14,773	13,666	14,498	15,608	16,321	16,352	16,357
Ending Balance	633,066	637,255	645,103	551,519	555,440	618,889	645,385	676,636	647,889	677,061

_	2037/38	2038/39	2039/40	2040/41	2041/42	2042/43	2043/44	2044/45	2045/46	2046/47
Beginning Balance	677,061	710,955	576,103	631,706	666,183	630,577	685,251	720,811	794,426	854,400
Inflated Expenditures @ 2.5%	82,444	252,819	64,346	89,631	162,834	76,013	99,561	66,268	85,073	105,446
<b>Reserve Contribution</b>	99,201	102,078	105,038	108,084	111,218	114,443	117,762	121,177	124,691	128,307
Lots/year @ 3120	31.80	32.72	33.67	34.64	35.65	36.68	37.74	38.84	39.97	41.12
Percentage Increase	2.9%	2.9%	2.9%	2.9%	2.9%	2.9%	2.9%	2.9%	2.9%	2.9%
Special Assessments / Other	0	0	0	0	0	0	0	0	0	0
Interest Pre Tax @ 2.50%	17,136	15,890	14,911	16,023	16,009	16,245	17,359	18,707	20,356	21,646
Ending Balance	710,955	576,103	631,706	666,183	630,577	685,251	720,811	794,426	854,400	898,907

659 3/6/2018 v5.0;2414c.6.2018/2019 UDwSV.11.JS.JS Version 2/14/2018 9:46:00 AM

Browning

Date

assessment will be due:

N/A

х No

Total:

N/A

page §5300(b)(4), for any major component exclusions

accordance with this calculation.

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**RESERVE GROUP** 

Browning

RESERVE GROUP

March 6. 2018

2018.

(2)

Yes

(4)

(5)

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