



# Lake Don Pedro Owners' Association

5182 Fuentes de Flores • La Grange, CA 95329 • Phone: (209) 852-2312 • Fax: (209) 852-2771 • info@ldpoa.com

## RENTAL RATES FOR HACIENDA FACILITIES

**\*TWO MEMBER PERKS:** Rent FREE personal use of the Lounge once (1) per year & Rent FREE personal use of Pavilion once (1) every three (3) years. (Subject to availability) **Deposits are required**

**Event Curfew is 10:30 pm with cleanup by Midnight**

**Rates for additional member bookings & Non-members:**

	<u>MEMBER</u>	<u>NON-MEMBER*</u>	
Pavilion (43' x 80')	\$ 300	\$ 900	<i>*Non-member rentals require insurance.</i>
Lounge (47' x 21', 32' x 19')	\$ 75	\$ 400	
Kitchen	\$ 100	\$ 200	

(if available) Prior day Setup use noon to 9 pm &/or next day Cleanup use (6am – noon). \$25 - \$50 each day. **Insurance required for events if any alcohol is present or more than 50 attending** (see back of sheet)

### REFUNDABLE DEPOSITS FOR EVENT RENTALS:

Deposits will be refunded if: Cleanup standards are met, Rental Rules are followed & there are no damages. Excessive cleanup required of Hacienda facility halls, rest rooms, grounds or lot, as well as any damages or losses will be deducted from the deposit. ♦Security personnel need to complete a form and supply their ID to the office.

Pavilion	\$500	\$ 1000
Lounge	\$400	\$ 1000
Kitchen	\$400	\$ 1000

Note: For your Hacienda event the following may be used at no additional cost: Banquet tables, chairs, stage riser units, courtyard, front lawn, lawn/fountain area, barbeque. (Subject to availability)

**NON-PROFIT ORGANIZATIONS:** In each year may have, upon Board approval, rent free use of the Pavilion twice and the Lounge twice. Each additional use will require a Use Fee to cover utilities and maintenance of \$300 for the Pavilion and \$75 for the Lounge. Kitchen Use Fee is \$100. Deposits, completed Use Agreement Forms & insurance coverage are required.

## RENTAL RATES FOR APARTMENT SUITES

***Check in is at 1 pm – Check out is at 10:30 am.***

<b><u>Apartment "A"</u></b> (Upstairs, 3Bd/2bath - sleeps 8)	<b><u>MEMBER</u></b>	<b><u>NON MEMBER</u></b>
Daily Rate	\$ 210	\$ 300
Weekly Rate	\$ 1,260	\$ 1,800
<u>Refundable Deposit required for reservation</u>	<b>\$ 350</b>	<b>\$ 500</b>
<b><u>Apartment "B"</u></b> (Downstairs, 2Bd/1bath +sofabed - sleeps 6)		
Daily Rate	\$ 150	\$ 230
Weekly Rate	\$ 900	\$ 1,380
<u>Refundable Deposit required for reservation</u>	<b>\$ 300</b>	<b>\$ 360</b>

### **For deposits to be fully refunded:**

Cleanup standards are met (garbage taken to dumpsters, all dishes etc. rinsed and in dishwasher, **NO** excessive cleaning required of apartment walls, floors, appliances or furniture, **NO** bio-hazard cleanup of blood, vomit, feces, etc.) Rental Rules are followed & no losses/damages (permanently stained towels, linens etc. are considered "losses" as they have to be replaced so replacement costs are deducted from deposit refund.

## INSURANCE REQUIREMENTS FOR EVENT RENTALS

**Required: a “Certificate of Liability” from an insurance company with Lake Don Pedro Owners’ Association being listed as additionally insured for the date of your event at the Hacienda address:**  
5182 Fuentes de Flores, La Grange, CA 95329

### **Amount of Insurance Coverage Required**

A regular event will need \$500,000.00 in coverage.

*(If alcohol will be **sold** at the event, then \$1,000,000.00 in coverage and all required permits from Alcohol Beverage Control and the sheriff’s dept.)*

**NOTE:** Security is required if **any** alcohol is to be present at your event or if 50+ attending.  
(Security personnel info form & copy of ID to be submitted to LDPOA office prior to the event.)

### KEYS

**Keys will not be issued & facility may not be used without:**

- |                                |  |
|--------------------------------|--|
| 1. Signed Rental/Use agreement | 4. Insurance Certificate                 |
| 2. Signed Rental Rules sheet   | 5. Security information                  |
| 3. Paid deposits & rental fees | (required with alcohol or 50+ attending) |

**Keys may be returned by leaving them in the Key Drop Box (located at building main entrance at top of steps). Refunds will not be issued until all keys are returned.**

### DEPOSIT REFUNDS

Full deposits will be refunded **only** if cleanup is completed, Rental Rules are followed **&** no damages.

#### All Facilities (Including Apartments)

- All garbage is removed to dumpsters behind Hacienda.
- A/C, heat, lights, fans OFF.
- All windows closed.
- All doors (including Kitchen back door) locked.
- All building gates locked.

#### Event Halls (add)

- **Event curfew is 10:30 pm with cleanup by midnight.**
- All renter decorations to be removed (including all hangers & fasteners).
- Hangers & fasteners to be used only on provided hooks & lattice. NO tape, staples, tacks, etc. to be used on walls.
- Tables & chairs wiped down and put away to original locations.
- Floors swept. (General mopping not required – only spills, mop available out back kitchen door).
- Facility grounds, parking lots & bathrooms are left clean & free of trash.

#### Facilities Maximum Occupancy

Lounge - 100 standing; 80 Seated (very crowded) With table seating max. 65 (very crowded)  
adjacent Courtyard - 225; with table seating max. 140

Pavilion - 350 standing; With table seating max. 300 (crowded)  
adjacent Event Lawn - 325; with table seating max. 230

**Use included at no additional charge:** Rectangular banquet tables in 6’ & 8’ (30 each size). A lectern, a large event BBQ (as available). The Lounge - 64 plastic chairs (almond). The Pavilion - 300 metal chairs (tan or brown) and also six 4’x 8’ “stage” riser sections with skirting and steps.